

**FOA Planning Committee Meeting**  
**February 20<sup>th</sup>, 2021 – Orlando Hilton/Virtual**

Meeting was called to order by President-Elect Carol Griffin at 9:02 am

Members of the committee present were:

Carol Griffin	Valerie Terry	Laurie Bitters
Don Langland	Jennifer Zahn	Kasia Bugaj
April Queen	Matthew Davis	Stephanie Sandritter
Brian Hellhake	Jason Jerald (ab)	

The committee was looking to fill 5 time slots for the Fall Conference in September in 2021 and 12 possible time slots for FMEA Clinic Conference in 2022.

Possible sessions and presenters were discussed for both events and Committee members were assigned specific presenters to contact and report back to Carol as to their participation.

Meeting was adjourned at 10:35 am by Carol Griffin.

Respectfully Submitted

Donald K Langland, Executive Director